

# CARE4 MODULE NAME: PCS, EDM and SUR

## Practice Hint: ALC Workflow

DID YOU KNOW?

**Overview:** In Expanse, designation of ALC (Alternate Level of Care) is done through ALC orders. The ALC order sends information to WTIS

Physicians (and at some sites PFNs) are responsible for initiating ALC designation

- Initial (New or Original Order)

Patient Flow Navigators (or designates responsible for ALC designation- site specific in the absence of a PFN) (**ONLY**) are responsible for managing ALC designation

- Changes to Information
- Discontinuation
- Re-designation
- Discharge

**This includes the Orders and the ALC intervention documentation**

**Need a change to a patient's ALC designation?** Connect with your Patient Flow Navigator/site designate to discuss- they will make the appropriate change in orders and documentation

