## Web Acute Module Placing Laboratory Orders

## **Overview**

This document provides instructions on how to place lab orders using the Web Acute Module.

## How to Place New Lab Orders

• Select the Orders button from the Navigation Bar.

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Summary	Activity	Flowsheets	Health Mgmt	21 HC	<b>Rvh,Demo</b> , F - 09/09/19 N# 87879694	99

• The Orders screen will display. Click Enter and click in the search bar.

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Orders				SUBMIT 0				
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<sup>™</sup> ∨ Order Sets								
<b>Q</b> ∃ > MEDIR ED General Weakness								

• In the Search Orders/Sets, begin typing the name of the order you need. Select the order from the list that begins to populate.

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CBC [Complete Blood Count]				



• Click on the blue chevron to see additional order details. You will also see the lab order populate on the Submit icon in the right-hand corner.

Return To Home	Chart	Document Orders	Discharge		<b>//a</b> Sign
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CBC [Complete Blood Count]					
Complete Blood Count Routine		Ordered	1	2/08/2021 18:22	
Stat					
Routine	New		13/08/2021 15:06		습
Urgent Routine					습 소
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DAILY					습

• To further edit the lab order (e.g. editing the urgency of the test), click on the green.

Orders					SUBMIT 1
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LY A	change frequency (Ex:	Q4H. Q6H			
tine	etc) and then select th	e priority			
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• Click submit. This will bring you to the Order Summary. To complete placing this lab order, enter your PIN and click Save.

Order Summary					SAVE 1
CURRENT	-	ENTER	RECONCILE	_	Enter PIN
ORDERS		DATE	STATUS		× ALL
Complete Blood Count Routine		13/08/20	021 15:06 New		×



## • To view the order you have placed, it will populate under current orders.

Orders					SUBMIT
CURRENT	ENTER		RECONCILE		TRANSFER
		Medications by Status.		i- Hold Queue	Edit Multiple
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omplete Blood Count Routine		me	13/08/2021 15	06 Ordered	0
Type and Screen Routine		Fawcett, Kylie, MW	19/07/2021 19	23 Ordered	

