

Web Acute Module

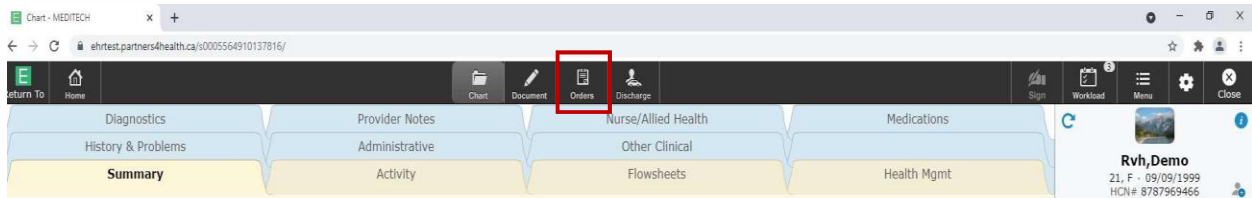
Placing Laboratory Orders

Overview

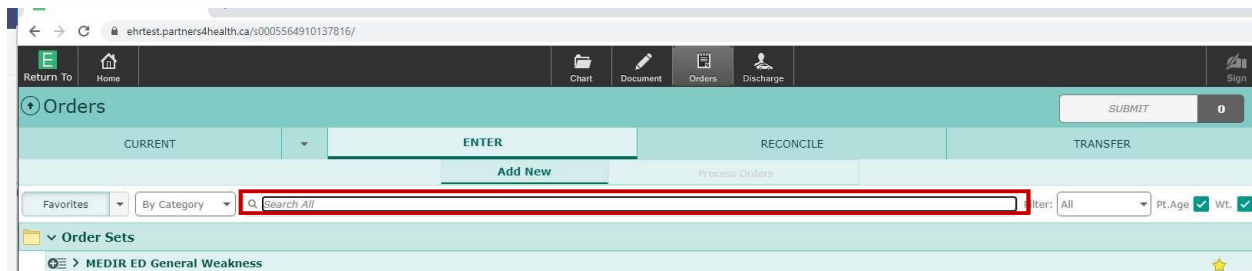
This document provides instructions on how to place lab orders using the Web Acute Module.

How to Place New Lab Orders

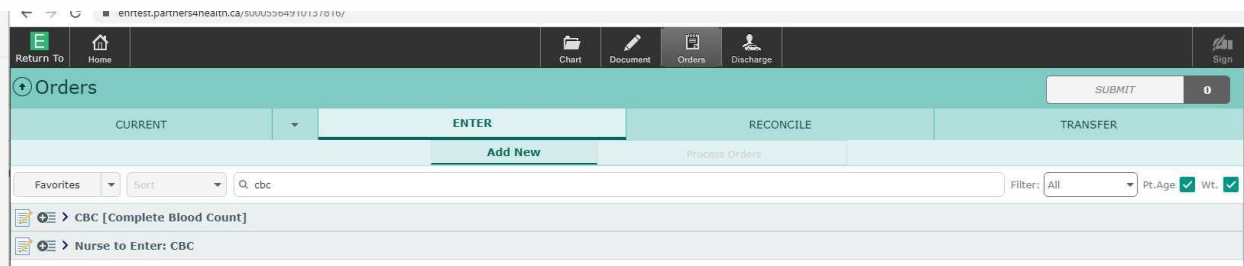
- Select the Orders button from the Navigation Bar.



- The Orders screen will display. Click Enter and click in the search bar.



- In the Search Orders/Sets, begin typing the name of the order you need. Select the order from the list that begins to populate.



- Click on the blue chevron to see additional order details. You will also see the lab order populate on the Submit icon in the right-hand corner.

- To further edit the lab order (e.g. editing the urgency of the test), click on the green.

- Click submit. This will bring you to the Order Summary. To complete placing this lab order, enter your PIN and click Save.

- To view the order you have placed, it will populate under current orders.

Orders						SUBMIT	0
CURRENT	ENTER	RECONCILE	TRANSFER				
ORDERS BY CATEGORY		Medications by	Status*	Hold Queue	Edit Multiple		
v Laboratory	PROVIDER	DATE	STATUS	00			
Complete Blood Count Routine	me	13/08/2021 15:06	Ordered				
Type and Screen Routine	Fawcett, Kylie, MW	19/07/2021 19:23	Ordered				