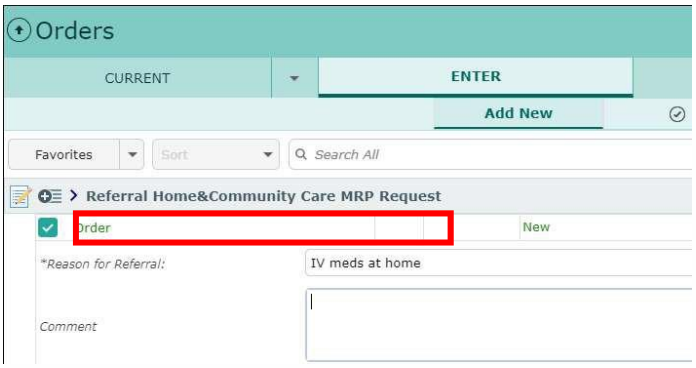
CARE4 MODULE NAME: OM (Order Management)

Home and Community Care (HCC) Referral

Overview

This document provides instructions on how to enter a Referral for Home and Community Care (HCC) using the OM and PCS Module.

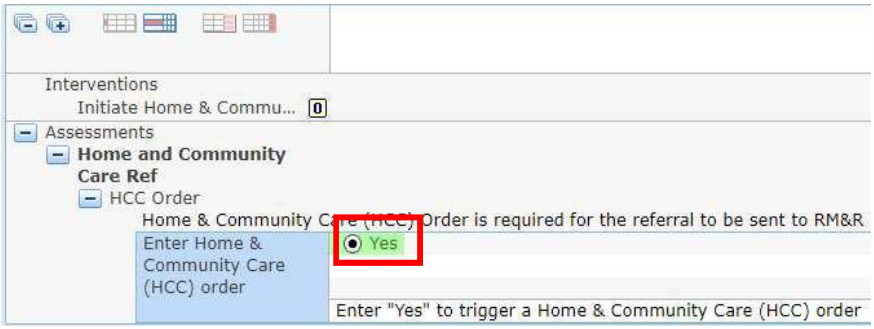
Physicians will initially enter the order Referral Home&Community Care MRP Request that will show on the Nurse's Worklist.

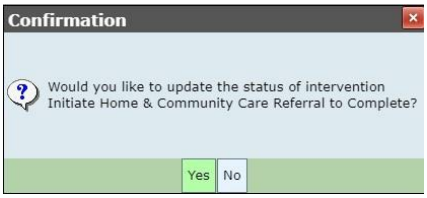


This is a notification to the nurse that the Home and Community Care Referral Order is required

Click on "Document" to open up the intervention and then on "Yes" beside "Enter Home & Community Care (HCC) order to trigger the order.

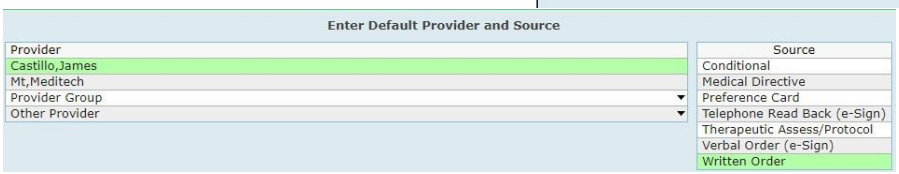
Click on "Save and Exit"





A Confirmation will pop-up asking if the Intervention should be completed. Click "Yes" and it will be removed from Worklist.

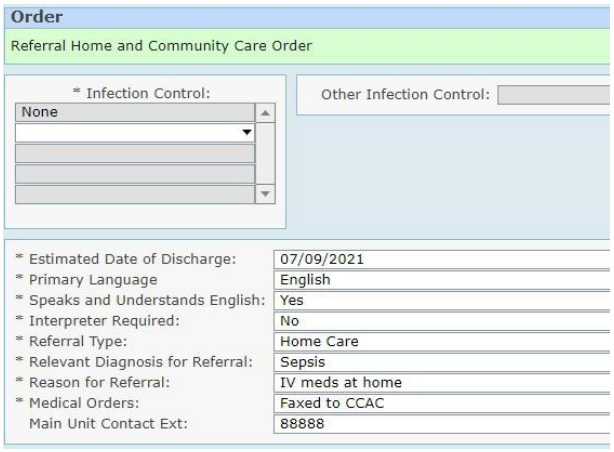
The Order pop-up will be triggered showing the order that will open up. Click on “OK” on the bottom right.



Ordering Provider and Source is required. MRP will default in and choose “Written Order”

The Referral Home and Community Care order is required by HCC to open the case within their system. There are required fields that need to be entered. All sites except for Headwaters will use this order (see below for Headwaters).

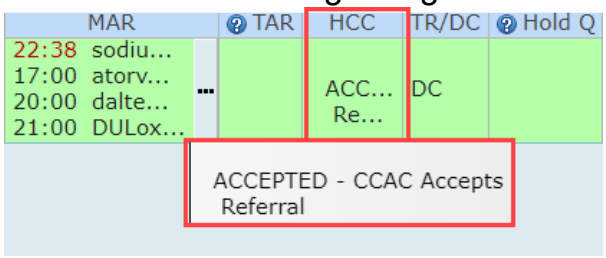
The fields can be edited from the Manage Order List or click on “Edit” button



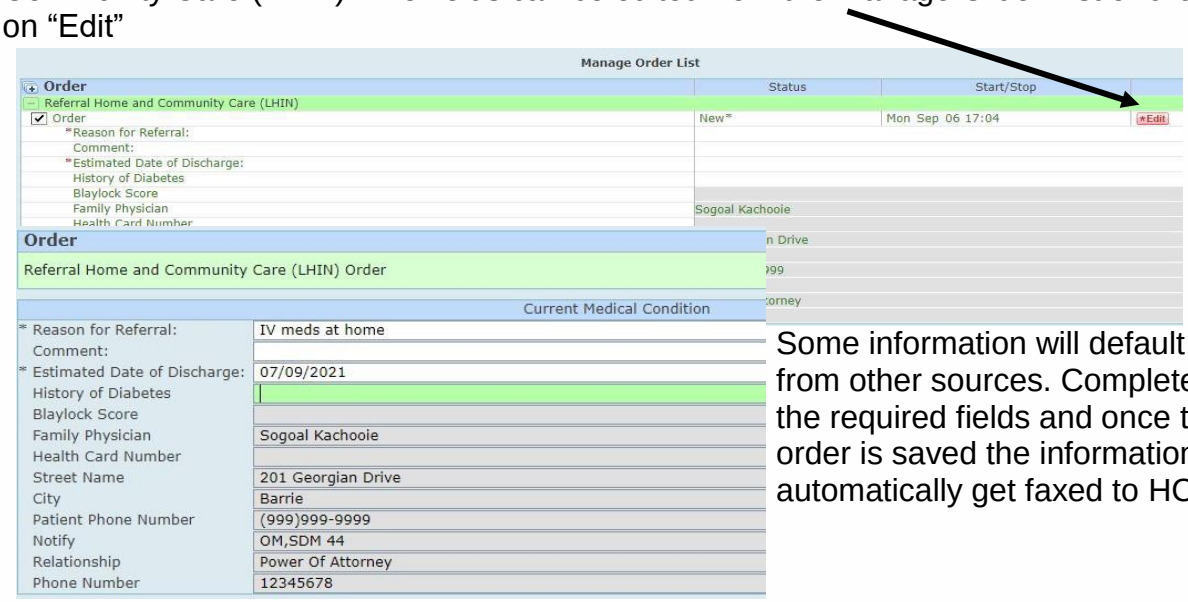
Some information will default in from other sources. Complete all the required fields and once the order is saved the information will be interfaced to LHIN.

Please note that the MD form with the actual treatment required still needs to be faxed

The LHIN will send a message back that will populate on the status board under “HHC” with details regarding the referral



Headwaters Only: The order that will be triggered is called Referral Home and Community Care (LHIN). The fields can be edited from the Manage Order List or click on “Edit”



Some information will default in from other sources. Complete all the required fields and once the order is saved the information will automatically get faxed to HCC.