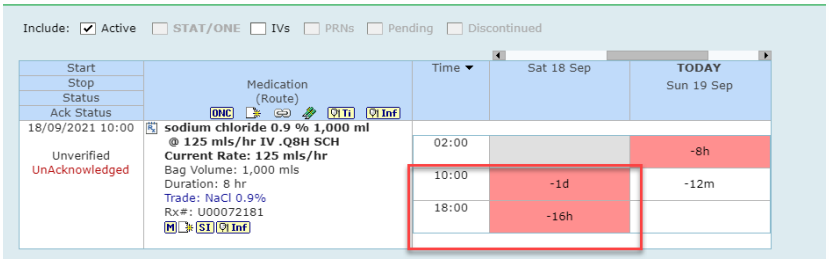
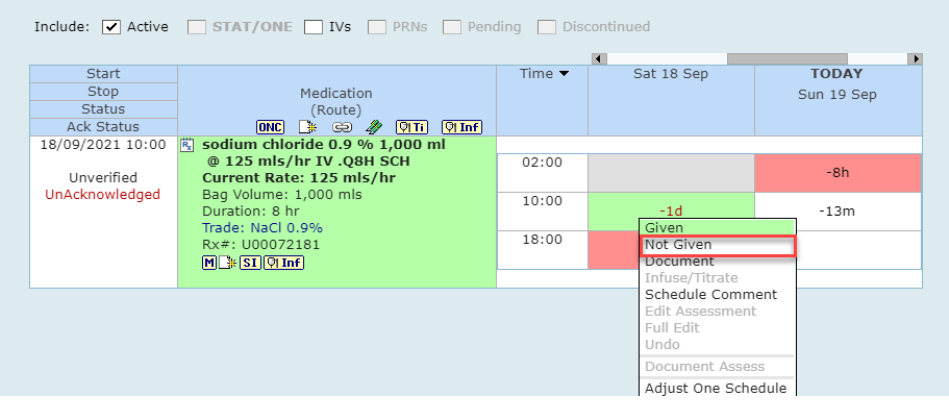
# eMAR IV Medication Cutover
# Documentation on IVs After 11AM Sun Sept. 19

**Step 1:** Ensure all overdue medications have been cleared.
All overdue medications from YESTERDAY and any medications from TODAY up to 11 are to be documented as NOT GIVEN. These doses are the doses that are in RED.
Note: Medication doses ***prior*** to 11am need to be documented as Not Given.

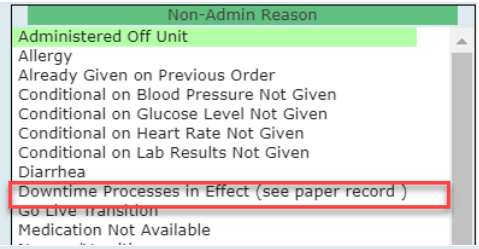
Select the medication, click in the red cell

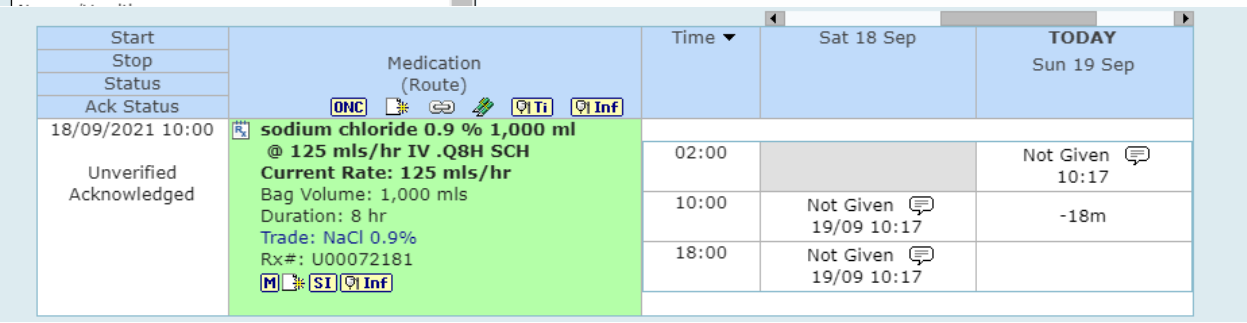



Right click to select Not Given



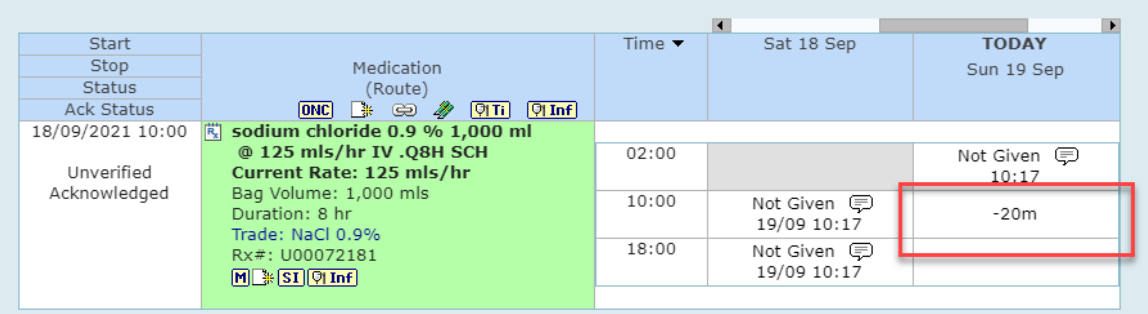

Select reason – Downtime Processes in Effect



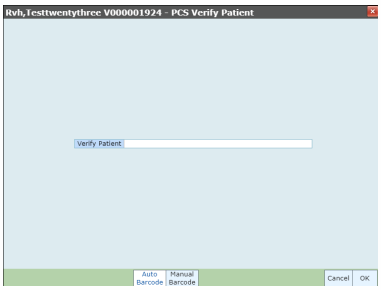



## Step 2a: First Administration

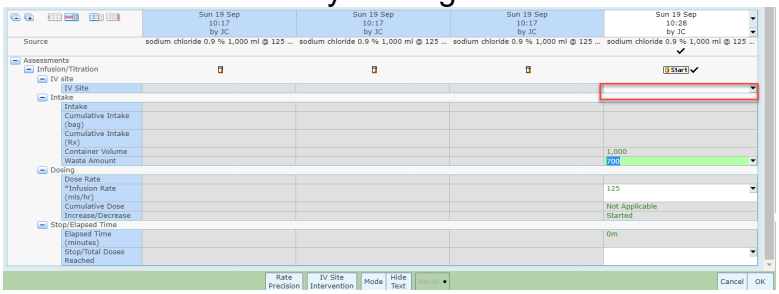
If a dose box exists with a time, then you start the first administration on this dose.



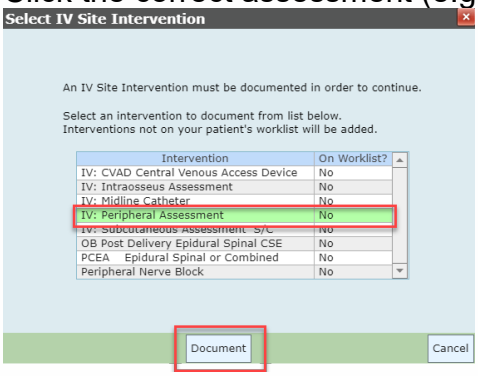

Scan the patient and then scan the medication:



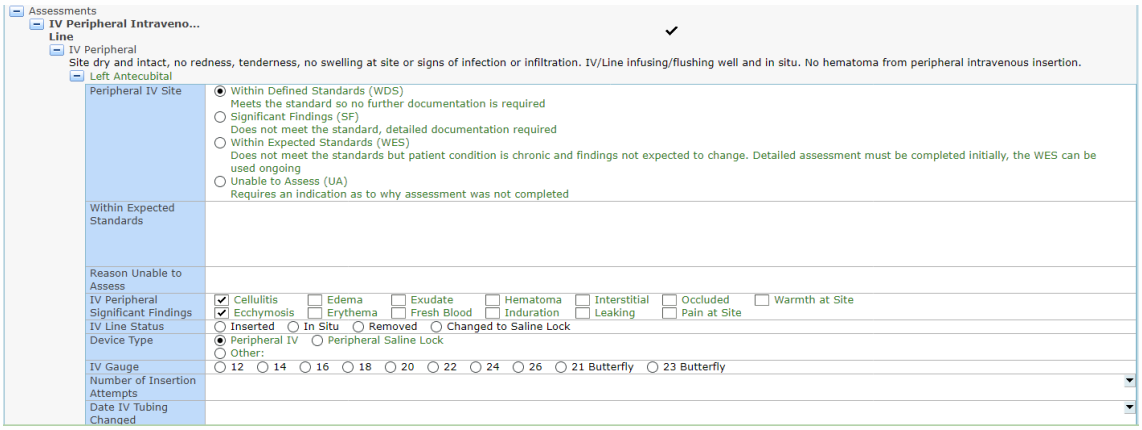

Document the IV site by clicking




Click the correct assessment (e.g., IV: Peripheral Assessment)



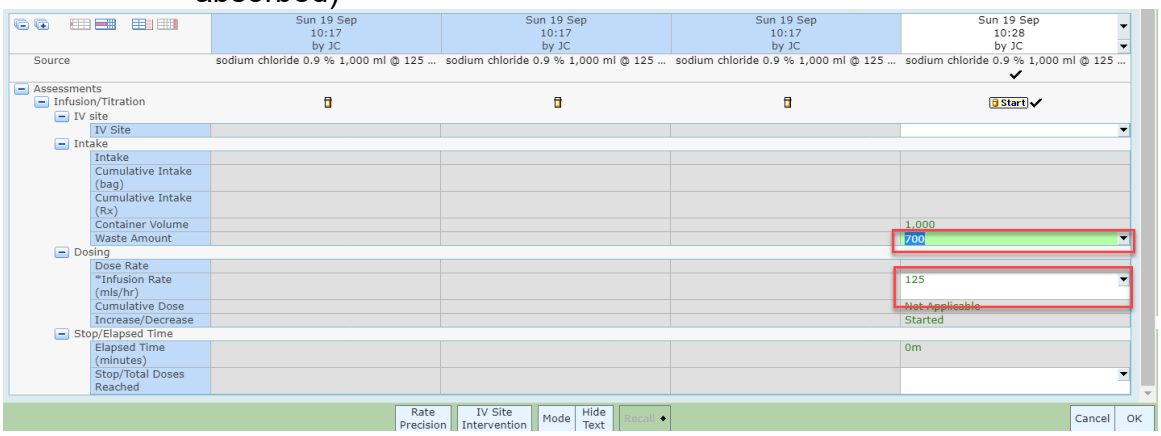

Document on the Assessment and Click **SAVE** on the bottom right.




You are brought back to the IV Flowsheet. Document both the rate and the to be absorbed amount:

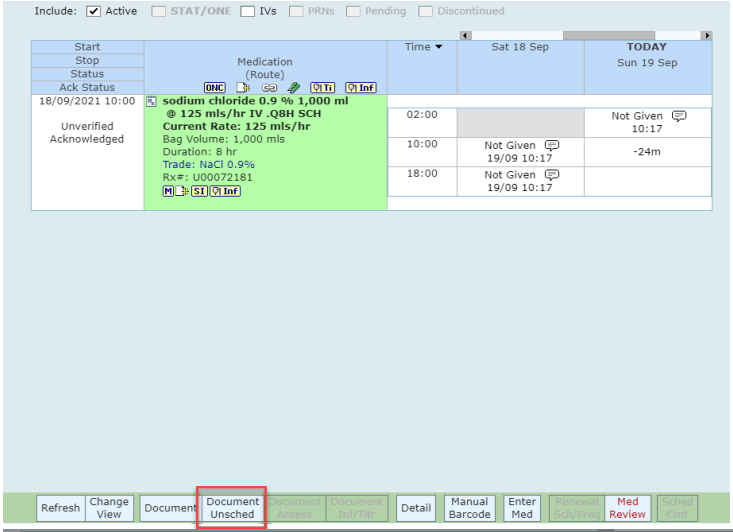
- If there is no rate. Enter the ordered rate. (e.g., 125 mL per hour) as per the order

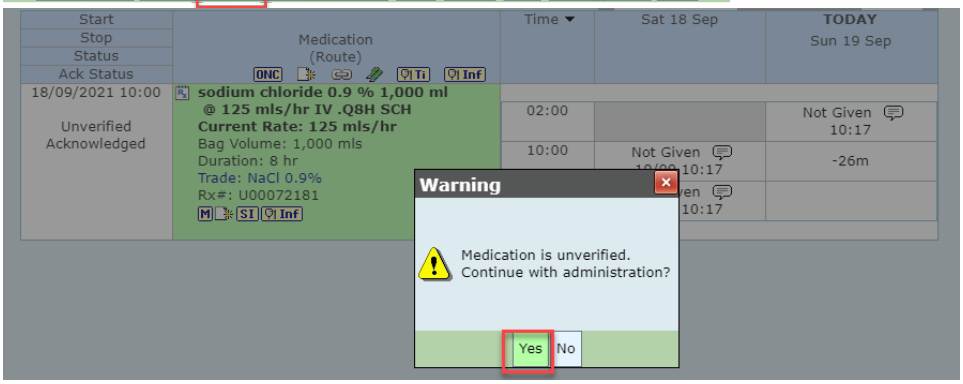
- Document the to be absorbed amount so the bag reflects the total amount left (e.g., 1000 mL bag would have a 700mL absorbed if 300mL is to be absorbed)



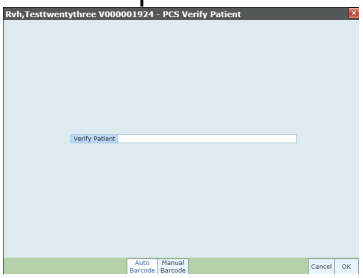

Click **OK – the IV is now initiated.**

**Step 2b:** If a dose box DOES NOT have a medication time, then the nurse can start her first administration via the **Document Unsched** button.

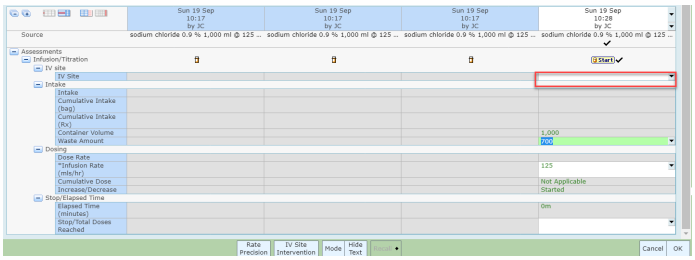


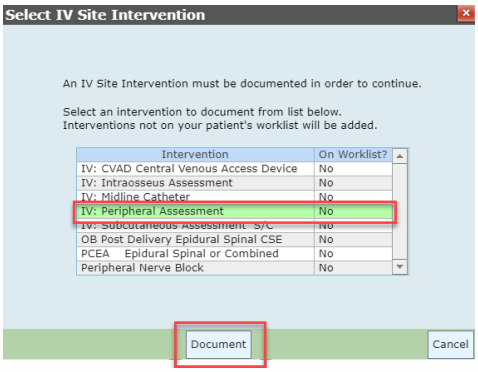

Scan the patient and then scan the medication:



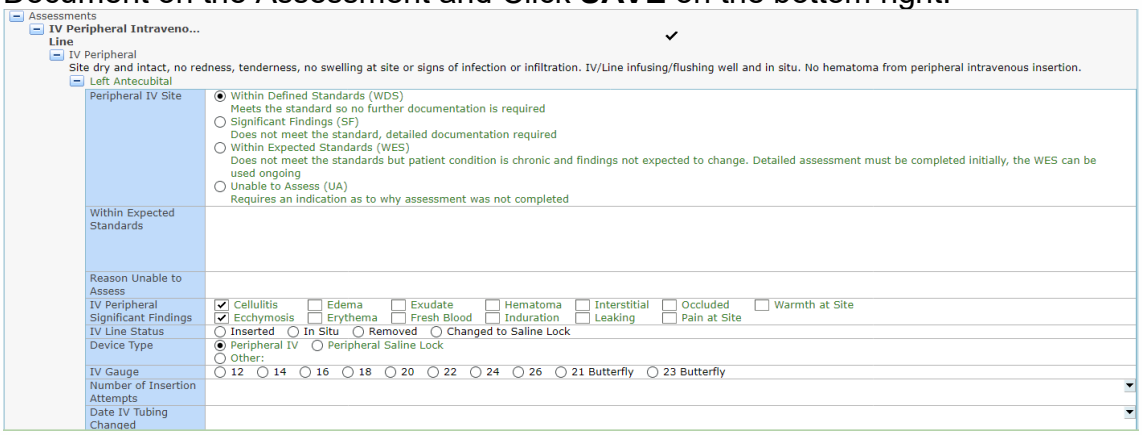

Document the IV site by clicking




Click the correct assessment (e.g., IV: Peripheral Assessment)

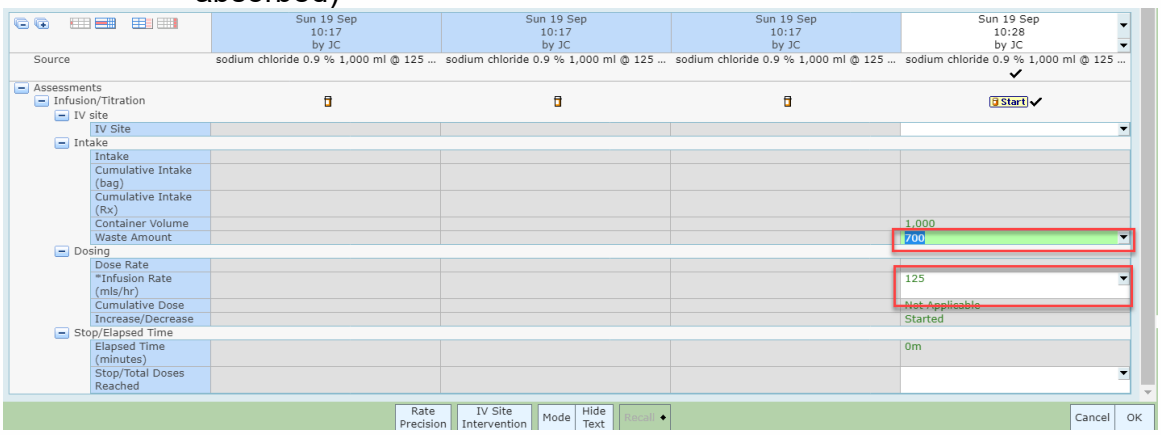



Document on the Assessment and Click **SAVE** on the bottom right.




You are brought back to the IV Flowsheet. Document both the rate and the TBA

- If there is no rate. Enter the ordered rate. (e.g., 125 mL per hour) as per the order
- Document the to be absorbed amount so the bag reflects the total amount left (e.g., 1000 mL bag would have a 700mL absorbed if 300mL is to be absorbed)




Click **OK – the IV is now initiated.**