

CARE4 MODULE NAME: PCS/EDM/SUR

Temporary Locate a Patient

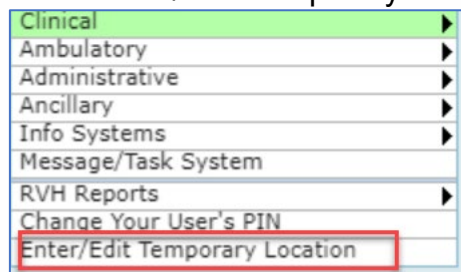
Overview

Under certain circumstances, such as when an admitted patient requires surgery or an inpatient goes to an outpatient location for treatment (i.e. Dialysis, Chemo) but will be returning to their inpatient location, the patient will need to be temporarily located. This will ensure that the patient's current location is known and lab labels print to the correct area.

Temp locating a patient is completed by the Unit receiving the patient.
Example OR, Dialysis, Chemo Unit. Can be completed by Clerks/Nurses.

How to Temp Locate a Patient

Select Enter/Edit Temporary Location from the main menu



Identify the patient - Enter Account number or Last name, first name

A screenshot of a form with a label 'Identify Patient' and a green input field with a dropdown arrow on the right. A mouse cursor is pointing at the input field.

Select the Location from the drop-down list

A screenshot of a form titled 'Temporary Location'. It contains three fields: 'Location' (a dropdown menu), 'Exp Return Date/Time' (a text input field), and 'Exp Return Mins' (a text input field). The entire form is enclosed in a red rectangular box.

Note that the patient header will now show that the patient is temporarily located by displaying (T) behind the status of ADM IN

A screenshot of a patient header. It has a green background. On the left, there is a green square with a white 'E' and the text 'Return To'. To the right, it says 'PCS Status Board (ROV TEST - TEST)'. Below this, it says 'Care4-Rvh,Maria3'. At the bottom, it says '55 F 20/01/1966' and 'ADM IN (T) V.OR'.

When the patient returns to their home unit it is the receiving unit that is responsible for removing the temporary location.

Follow the same steps as above to identify the patient and then remove the location.