

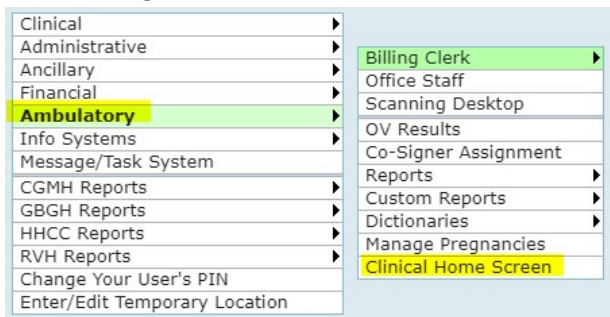
CARE4 MODULE NAME: Inpatients with Clinic Visit

Note

Inpatients who attend an Ambulatory Clinic visit will have a meeting entered in the clinics Resource/Resource Group schedule. This is a placeholder and not an actual booked appointment. The meeting will be entered by the clerk at the clinic or clerical staff with privileges to edit that resource/resource group schedule.

Viewing the visit on the Clinical Home Screen

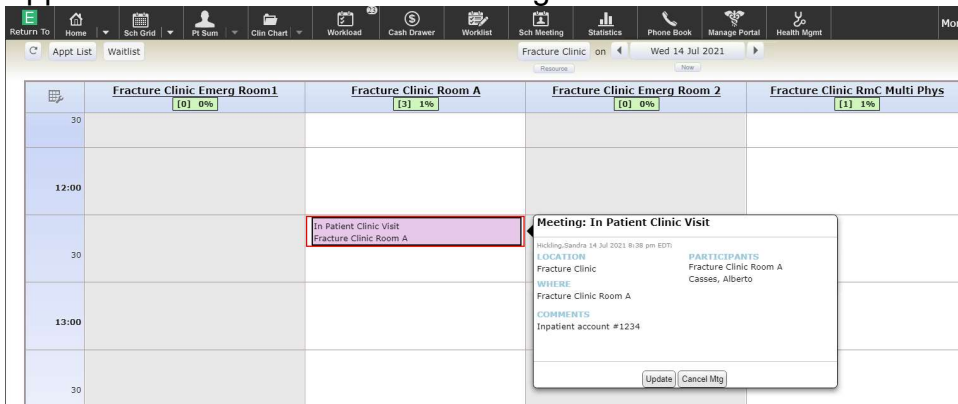
- Access the Ambulatory Home Screen by selecting Ambulatory from your main menu → Clinical Home Screen.



- From the Clinical Home Screen, the inpatient appointment placeholder can be viewed under the resource it was attached to e.g., the physician or the room. It will display as follows;



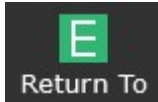
- Appointment view from the Scheduling Grid



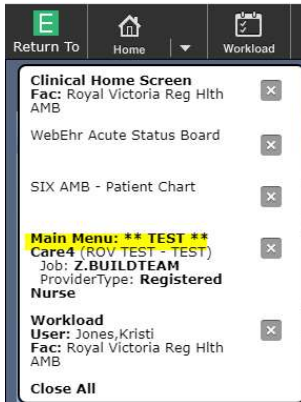
- Documentation will occur on the patient's inpatient account. Clinician will change the subdivision and navigate to the PCS Status Board.

Changing the Subdivision

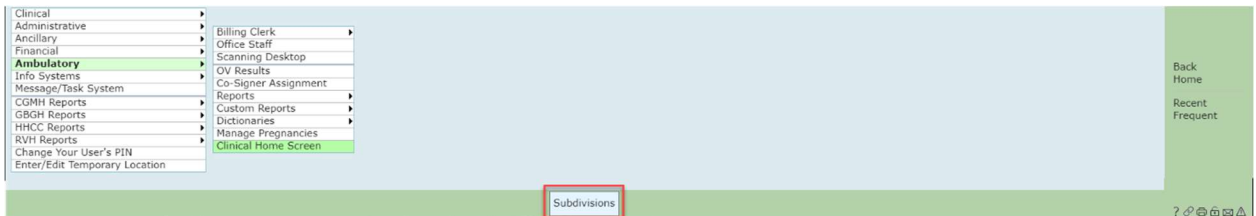
- From the Clinical Home Screen select the Return To button on the navigation bar



- Select Main Menu



- Change the subdivision to the Acute Facility, select the Subdivision button at the bottom of the screen



- Select the Acute facility e.g., Collingwood General Hospital (Note: you will only see facilities applicable to you)

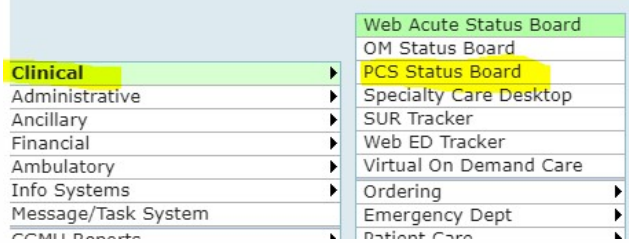
MIS Facility Lookup

Search

Name	Mnemonic	HIM Dept	Acct # Prefix
BBK Unit/Donor Facility	BBKUNIT	LAB	XB
Collingwood General Hosp AMB	CGHAMB	CGH	MP
Collingwood General Hospital	CGH	CGH	M
Georgian Bay General Hosp AMB	GBHAMB	GBH	GP
Georgian Bay General Hospital	GBH	GBH	H
Headwaters Health Care Centre	HHC	HHC	HW
Headwaters Health Care Ctr AMB	HHCAMB	HHC	OP
LAB Census	LAB	LAB	C
Lab Referred In Facility	LREF	LAB	LR
Penetang Gen Hospital HIST	PGH	GBH	N
PTH Historical	PATH	LAB	XP
Royal Victoria Reg Hlth AMB	RVHAMB	RVH	VP
Royal Victoria Regional Health	RVH	RVH	V

Accessing the PCS Status Board

- Main menu → Clinical → PCS Status Board

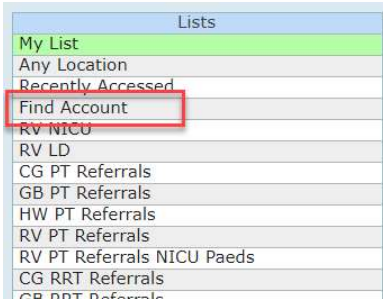


Accessing the Patient's Chart

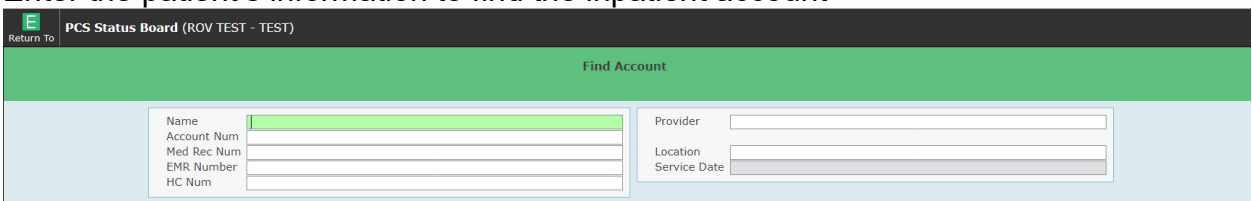
- Once you are on the PCS Status Board, there are several ways to access the patient's chart
- **Option One:** Find the patient's account
Click on Lists on the Right Reference Bar



- Select Find Account from the List



- Enter the patient's information to find the inpatient account



- Select appropriate inpatient account

Partial Name matches							
Name	Birthdate	Account Num	Type	Date	Location	Med Rec Num	
AMB,SIX	01/01/1991	VR0000183/21	REG RCR	23/07/2021	V.MEDICINE	V000000207	
AMB,SIX	01/01/1991	VC0001099/21	REG CLI	20/07/2021	V.MEDICINE	V000000207	

- **Option 2:** Going to the Inpatient Unit Status Board
Click on Lists on the Right Reference Bar

- Select Any Location from the List

Lists
My List
Any Location
Recently Accessed
Find Account
RV NICU
RV LD
CG PT Referrals
CG PT Referrals

- Select appropriate Inpatient Unit from the list

	Location	Type
V.BU	Birthing Unit	Inpatient
V.BUN	Birthing Unit Nursery	Inpatient
V.CAN	Cancer & Palliative	Inpatient
V.CCU	Cardiac Care Unit	Inpatient
V.CAR	Cardiac Renal	Inpatient
V.PED	Child & Youth Inpatient	Inpatient
V.CMH	Child & Youth Mental Health	Inpatient
V.CIU	CIU	Inpatient
V.OBSN	Combined Care Nursery	Inpatient
V.DIALYSIS	Dialysis Inpatient Clinic	Inpatient
V.ERHOLD	ED Hold Room	Inpatient
V.ISU	Integrated Stroke & Rehab	Inpatient
V.ICU	Intensive Care Unit	Inpatient
V.IOOF	IOOF Offsite Rvh	Inpatient
V.MH	Mental Health Adult	Inpatient

- Select appropriate inpatient account

Partial Name matches							
Name	Birthdate	Account Num	Type	Date	Location	Med Rec Num	
AMB,SIX	01/01/1991	VR0000183/21	REG RCR	23/07/2021	V.MEDICINE	V000000207	
AMB,SIX	01/01/1991	VC0001099/21	REG CLI	20/07/2021	V.MEDICINE	V000000207	

- **Option 3: Adding the patient to your Status Board**
From the Status Board screen select Edit My List (bottom of screen)

PCS Status Board (ROV TEST - TEST)

My List
0 patients as of 28/07/2021 14:06
Dept: **Nursing (testing)** Site: **Patient Care Services**

Rm-Bed	Patient Name	Attending MD	C	Admit Dx	Surveillance	Prec	Ack	APPTS	New Results	UNC	Next Task	Home Meds	MAR	TAR	HCC	TR/DC	Hold Q

Buttons: Refresh, Remove from My List, **Edit My List**, Close All Charts, All, Show Empty Beds

- **Select Add a Patient**

Patient Assignments by Care Provider

Buttons: Current, Copy from Provider, **Add Patient**, Add Beds, Cover For, Teams, Tasks

Name	Account Number	Location	Room - Bed	Area - Station
AMB,FIVE	VC0000401/21	V.FRACTURE		
Amb,Fourteen	VC0000065/20	V.CARDIACI		
AMB,SIX	VR0000183/21	V.MEDICINE		

- **Enter the patient information to search for patient.**

Search Form Fields:

- Name
- Account Num
- Med Rec Num
- EMR Number
- HC Num
- Provider
- Location
- Service Date

- **Select appropriate inpatient account**

Partial Name matches

Name	Birthdate	Account Num	Type	Date	Location	Med Rec Num
AMB,SIX	01/01/1991	VR0000183/21	REG RCR	23/07/2021	V.MEDICINE	V000000207
AMB,SIX	01/01/1991	VC0001099/21	REG CLI	20/07/2021	V.MEDICINE	V000000207

Opening the patient's chart

PCS Status Board (ROV TEST - TEST)

Patient: **AMB,SIX**
30 F 01/01/1991
REG RCR: V.MEDICINE

Code Status: Not Ordered No Hx Avail
52.163kg
Allergy/Adv: prochlorperazine, gluten, [environmental], [sharks]

VR0000183/21
4514928113-TJ
V000000207
E00000226

1 patient as of 28/07/2021 14:28
Dept: **Nursing (testing)** Site: **Patient Care Services**

Rm-Bed	Patient Name	Attending MD	C	Admit Dx	Surveillance	Prec	Ack	APPTS	New Results	UNC	Next Task	Home Meds	MAR	TAR	HCC	TR/DC	Hold Q
30 F 23/07/2021	AMB,SIX Lee,Michael Hunsu Falls Risk - Potential Reactiv...			MTC Clinic Other			Ack-M...				09:00 IV: C... 21:00 IV: C...	Not Updated	09:26 iron ...	10:09 Trans... ---- Ready... ---- Ready... ---- Ready...			

Vital Signs: 23/07/2021 09:51 Temperature: 36.4 C
23/07/2021 08:54 Pulse Rate [Left Antecubital]: 65
23/07/2021 08:54 Blood Pressure [Left Arm]: 120/80

- Click the cell below the chart icon to open chart

	30 F 23/07/2021	AMB,STX Lee, Michael Hunsu Falls Risk - Potential Reactiv...	MTC Clinic Other	Ack-M...	09:00 IV: C... 21:00 IV: C...	Not Updated	09:26 iron ...	10:09 Trans... ----- Ready... ----- Ready...
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ADD Appropriate Intervention

- Click the Add button at the bottom of the screen and search for the appropriate clinic interventions.



- E.g., All STC Interventions start with STC

Search	stc
Name	Mnemonic
STC Colposcopy Physician Synoptic	8002480
STC Cystos and Rechecks	8002500
STC Ear, Nose, Throat Ax. & Tx.	8002510
STC General Surgery Ax. & Tx.	8002520
STC Gyne Ax. & Tx.	8002490
STC Hand Therapy Consultation Note	8002710

- Choose intervention and click SAVE → Intervention is now on patient's list of Care Items

Care Item	Last Done	Status/ Due	Mon 26 Jul 09:00	Mon 26 Jul 21:00	Today 09:00	NOW	Today 21:00
A IV: CVAD Central Venous Access Device QSHIFTB		-30h	⌚	⌚	⌚		⌚
A Ambulatory Clinic IV/SC Monitoring PRN							
A Infusion Clinic Non MAR Medication PRN							
A Infusion Clinic Visit PRN							
A STC General Surgery Ax. & Tx.							
A Vital Signs PRN	4d						

- To document an intervention, click in the NOW column (highlighted above), a check mark will display.
- The DOCUMENT button (bottom of screen) becomes available → Click DOCUMENT and document accordingly

Assessments

STC General Surgery Ax & Tx

Patient Data

Allergies Reviewed Yes No Comment: Please ensure all allergies are reviewed and documented on allergies screen.

Patient on Blood Thinner/Anti-Inflammatory Yes No Comment: Current medication, dose, and frequency.

Date Medication Last Taken

Pacemaker Present? Yes No Comment: If yes, enter location in the comment box.

Internal Defibrillator Yes No Comment:

Device Card Information

If yes, please enter the name of the device company and any pertinent information.

Is It Possible You Are Pregnant? Yes No Doesn't Know Not Applicable Not Asked Unsure

Transfer Ability Independent Mechanical Lift Partial Assist Refused Supervision (Cueing) Total Assist Two Person Transfer

Start Time 15:29

Identify START TIME i.e. patient entering room with nurse present or if

Navigating back to the Ambulatory Clinical Home Screen

- Click the Return To button on the navigation tool bar



- Select Clinical Home Screen

The screenshot shows the PCS Status Board interface for a patient named Z. BUILDTEAM. The interface includes a navigation bar at the top with a 'Return To' button. A dropdown menu is open, showing options for 'Main Menu', 'Care', 'Clinical Home Screen', and 'Workload'. The 'Clinical Home Screen' option is highlighted. The main area displays patient information, including name, weight, allergies, and a table of tasks and vital signs.

Name	Indicators	C	Admit Dx	Surveillance	Prec	Ack	APPTS	New Results	UNC	Next Task	Home Meds	MAR	TAR	HCC	TR/DC	Hold Q
insu			MTC Clinic Other			Ack-M...				09:00 IV: C... 21:00 IV: C...	Not Updated	09:26 iron ...	10:09 Trans...	Ready...	Ready...	Ready...

Vital Signs
23/07/2021 09:51 Temperature: 36.4 C
23/07/2021 08:54 Pulse Rate [Left Anticubital] : 65
23/07/2021 08:54 Blood Pressure [Left Arm] : 120/80

- Note:** If you are navigating between AMB and Acute facility on the same day, leave the PCS Status Board open; this way, you don't have to change the subdivision when navigating back and forth.