

CARE4 MODULE NAME: EDM/PCS TRANSFER of ACCOUNTABILITY (TOA)

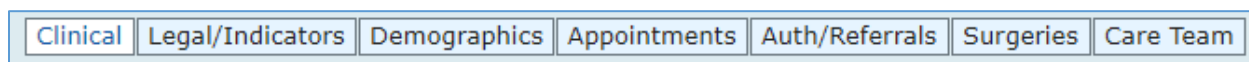
There are several steps in completing a TOA.

- Reviewing the chart
 1. Summary
 2. EMR
 3. Snapshot
- Giving/Receiving report
- Filling out TOA Assessment

Reviewing the Chart

Open the chart and then select the appropriate data

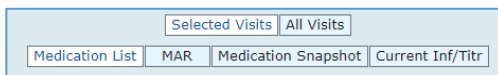
1. Summary



- Clinical
 - Special Indicators
 - Active Problems (as documented by MD)
 - Patient History
 - Allergies
 - Home Medications
- Legal/Indicators
 - Code Status
 - Precaution Type etc.

2. EMR

- Patient Care
 - view all documentation completed- select the one(s) you want to view and then click on “view snapshot”
- Labs
 - view all labs drawn on patient
- Medications



- Clinical Panels
 - alternative to Snapshot, a grouping of patient information i.e., labs, VS, I&O, IV's, etc., built and grouped together according to different patient care areas

3. Snapshot

See for example the ED Snapshot (there are different snapshots for different areas), where you can see

- Vital Signs
- Pain Level
- IV information
- Physical Assessment
- Input & Output, etc.

[-] Triage Data		[-] Reason for Visit	
Stated Complaint	CHEST PAIN	Subjective Notes	75-year-old?Female?presents to ED with Chest Pain via EMS?? c/o?Chest Pain?started 45 min ago radiating to her Rt Shoulder SOBOE
Chief Complaint	Chest Pain-Cardiac Features		
Condition			
Arrival Date/Time	15/08/2021 22:46		
Arrival Mode	Ambulance		
Triaged At	15/08/2021 22:49		
ED Location	HHCC Main ED		
Area/Station	ROOM01		
[-] Vital Signs		[-] Pain Level	
Vital Signs		No Data	
[-] Risk/Safety		[-] Additional Precautions	
ED Risk/Safety Assessment		Precaution Type Droplet/Contact 15/08/2021 22:49	
[-] EDM IV/LINES		[-] Intake and Output	
IV Peripheral Intravenous Line		Intake and Output	
IV CVAD Central Venous Access		Infusion/Titration	
IV Midline Catheter		EMR IO	
IV Subcutaneous Assessment			
IV Intraosseus Assessment			
[-] Physical Assessment			
ED Neurological Assessment			
ED EENT Assessment			
ED Cardiovascular Assessment			
ED Respiratory Assessment			
ED Gastrointestinal Assessment			
ED Genitourinary Assessment			
ED Reproductive Assessment			
ED Integumentary Assessment			
ED Musculoskeletal Assessment			
ED Psychosocial Assessment			

To be able to see the data in the areas, you must click on the blank line without the magnifying glass i.e., beside ED Risk/Safety Assessment, IV Peripheral Intravenous Line, ED Neurological Assessment—not beside the headers

Giving/Receiving Report & Filling out the TOA Assessment

The staff member that is handing over the patient to a different care area is the one giving the report and filling out the TOA Assessment. The receiving nurse is responsible for reviewing the chart as well.