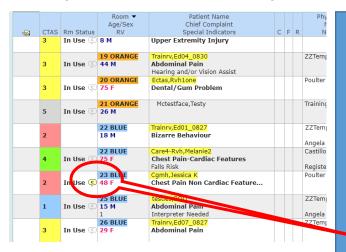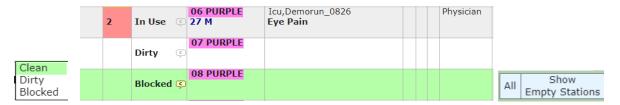# CARE4 MODULE NAME: EDM Trackers – CGMH & RVH

Overview - Visual queue for staff of the room status has been added to some trackers. Status of the room changes to Dirty when a patient is Discharged by the Nurse. EVS also has a tracker indicating the room status and can change the status once it has been cleaned.
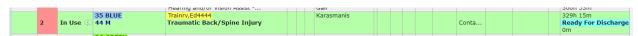

1. Rm Status options are Clean, Dirty, Blocked or In Use. In Use will appear for any room that has been assigned to a patient.
2. You cannot change a room from In Use to Clean, Dirty, Blocked until you have removed the patient from the room, the room will then be deemed Dirty, ED staff or EVS can change the status to Clean.
3. If you add a patient to a room that is already occupied the space for Rm Status will be blank (see example for 22 Blue)
4. *Do not* make comments in the Rm Status comment bubble related to a patient – this comment field only relates to the room and must be deleted out to be removed
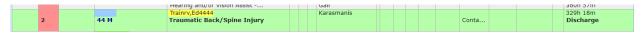
On the ED ALL tracker and the Zone (colour) trackers you can see all of the beds by clicking on the Show Empty Stations button at the bottom right side of the screen. Clicking on the word in the box allows you to change the status. Environmental services have an abbreviated tracker with no patient information indicating the status of the room/bed.

Step 1- Physician makes the patient Ready for Discharge

Step 2 – Nurse clicks on Open Chart and goes to the Discharge Plan and fills in the appropriate info with Discharge Date/Time. Once discharged, this final status event, removes the patient from the Zone and ED ALL trackers and the room status will change to Dirty. The patient stays on your My List tracker as a discharged patient but does not occupy a room - click on the Remove from My List option when you are satisfied that you have no further charting to do.

Step 3 – Nurse, Clerk or EVS change status to Clean when room is ready for the next patient

EVS tracker is limited to only the Dirty Rooms (ie rooms/chairs that a patient has been discharged from) once they change to Clean it drops off their list.