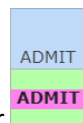


CARE4 MODULE NAME: EDM

ADMIT TO INPATIENT/OR

- Physician completes Manage Transfer by entering all Admission Orders



- Nurse/Clerk will see **ADMIT** under Admit Indicator
- Nurse/Clerk can click on the **ADMIT** to see details for Admission

Type of Transfer or Admission	
Type of Transfer or Admission	Admit from ED
Description for Type of Transfer or Admission	• Use this option to admit a patient to any unit from the emergency room
Reason for Visit	
Reason for Visit	appendicitis
Admit and Transfer Information	
Transfer/Admit to Service	Surgical
Higher Level of Care	
Telemetry	
Other Requirements	

- **Ensure the full Admission orders are completed by the Physician prior to Nurse/Clerk processing the **Admit Request**** RVH will advance Status Event to Admit Request
- Fill in all the Required fields and Bed Allocation
- This will notify Registration/Bed Allocation/Supervisor of the required Admission** The Admit Request will print as in current. (GB, CG, HW only)

Bed Request Info		Bed Attribute	
* Request Service	Surgical	Bariatric	
* Request Reason	Patient to be admitted (IN)	Isolation	
* Requesting Location	Emergency		
Request Priority			
Request Comment			
* Date/Time Needed	11/09/2021 14:04		

- Registration will complete the admission the status event will auto update to “Admit No Bed” all ED Patients are admitted to ED Holding Room
- Once a bed is assigned the status event will be updated by the Clerk/Nurse/Supervisor to “Admitted Patient” and noted in the comment of where and when they are going to their room.
- When bed ready ED Nurse will complete TOA Transfer of Accountability/SBARD giving report either by telephone or in person (see TOA Tip Sheet)
- After report is completed, change status event to “Transfer to Room”
- Clerk/Bed Allocation will Transfer Patient to the Room and complete Disposition and Discharge Date and Time
- The patient will leave all Trackers except My List. Allowing nurse to complete any charting needed after patient leaves ED.

****Note this is the same Process for Patients going to the OR. ED Nurses will document to the OR Preop Checklist prior to leaving the ED****