

CARE4 MODULE NAME: Completing/ Cancelling Orders

From the Clinical Home Screen you can view appointments that have orders attached. The Order may have been attached to the visit during booking. Below you can see the X indicator for a diagnostic imaging order.

13:30	AMB, ER Paediatric Asthma Education [Arrival 13:03]	27/04/2000 21 F Howes,Christiann	Arrived 00:06	Pending
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- Selecting the X allows you to assign yourself as the person completing this item and review the order. In this example, the child is to have spirometry with the appointment.

Orders				Exit	Save
	Service Date	Remove Me	Assigned User		
▼ Imaging					
PFT PCAP/Comm Asthma 5up (OP)	08/09/2021	<input checked="" type="checkbox"/>	Howes,Christiann		

- You can also see this order in the Outstanding Orders Widget on the reference region or within the Orders routine.

Outstanding Orders						
Orders						
Manage Medications by Name						
No Medication Data to Display.						
Manage Discontinued Medications by Name						
Recent						
Manage Orders						
View All						
Order	Service Date	Ordering Provider	Order Date	Status		
PFT PCAP/Comm Asthma 5up (OP)	08/09/2021	Howes,Christiann	08/09/2021	Cancelled		
PFT PCAP/Comm Asthma 5up (OP)	08/09/2021	Howes,Christiann	08/09/2021	Completed		

- Click on the order, select the Active status. 2 Options appear; Cancel and Complete. Select completed after the order is fulfilled. Order will be shown as completed.

>	PFT PCAP/Comm Asthma 5up (OP)	08/09/2021	Howes,Christiann	08/09/2021	Active
>	RAD Abdomen 1 vw	13/07/2021	ZZTemplate,AmbDoctor	13/07/2021	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> Cancel Complete </div>
>	PFT PCAP/Comm Asthma 5up (OP)	08/09/2021	Howes,Christiann	08/09/2021	Completed

- To identify it was not completed select cancel and why the order was not completed.

>	PFT PCAP/Comm Asthma Sup (OP)	08/09/2021	Howes,Christiann	08/09/2021	Active
>	RAD Abdomen 1 vw	13/07/2021	ZZTemplate,AmbDoctor	13/07/2021	Cancel Complete

Cancel Reason

- id Doctor's Order
- m Dose Change
- m Entered in error
- m Order Change
- m Patient Refused
- an Patient no longer taking
- an Wrong Patient

- After completing the order, the icon no longer appears on the schedule within the Clinical Home Screen.

13:30	 AMB, ER Paediatric Asthma Education [Arrival 13:03]	27/04/2000 21 F Howes,Christiann	Arrived 00:22	Pending
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