

CARE4 MODULE NAME: PCS

Completing Orders on the Worklist

When orders are placed through order entry, some orders will reflex an assessment and/or order to the nursing worklist to complete and other orders will display as an “I did it” to complete. Below are examples of orders on your worklist and how to complete them.

Example 1: Discontinuing Additional Precautions:

1. The ‘Additional Precautions’ Order is placed through Order Entry – The order indicates the additional precautions status has been discontinued.
2. The Order and the Additional Precautions assessment will be added to worklist.

Additional Precautions	Order	0	-2m
------------------------	-------	---	-----

3. Document on the Additional Precautions Assessment, then Save and Exit.

Assessments

Additional Precautions ✓

Precautions

Additional Precautions Status: Initiated Maintained Discontinued

Precaution Type: Airborne Airborne/Droplet/Contact Droplet/Contact No Precautions Required
 Airborne/Contact Contact Enhanced Droplet/Contact

Disease/Organism Status: Query Confirmed Presumptive

Contact Rationale:

<input type="checkbox"/> Campylobacter	<input type="checkbox"/> Direct Hospital Transfer	<input type="checkbox"/> Giardiasis	<input type="checkbox"/> Outbreak Facility	<input type="checkbox"/> Uncontained Wound
<input type="checkbox"/> C. auris	<input checked="" type="checkbox"/> Diarrhea	<input type="checkbox"/> Hepatitis A, E	<input type="checkbox"/> Rash NYD	<input type="checkbox"/> Varicella Zoster
<input type="checkbox"/> C. difficile	<input type="checkbox"/> E. coli 0157	<input type="checkbox"/> Impetigo	<input type="checkbox"/> Rhinovirus	<input type="checkbox"/> VRE
<input type="checkbox"/> Conjunctivitis	<input type="checkbox"/> ESBL	<input type="checkbox"/> MRSA	<input type="checkbox"/> Salmonella	<input type="checkbox"/> Unknown
<input type="checkbox"/> CPE	<input type="checkbox"/> Gastroenteritis	<input type="checkbox"/> Norovirus	<input type="checkbox"/> Scabies, Norwegian	<input type="checkbox"/> Other

Droplet/Contact Rationale:

<input type="checkbox"/> Adenovirus	<input type="checkbox"/> CPE	<input type="checkbox"/> Haemorrhagic Fevers	<input type="checkbox"/> Pertussis	<input type="checkbox"/> VRE
<input type="checkbox"/> Bronchiolitis	<input type="checkbox"/> Croup	<input type="checkbox"/> Influenza	<input type="checkbox"/> Pharyngitis	<input type="checkbox"/> Unknown

4. Click on Status/Due column and choose complete from the drop down. Refresh. The Additional Precautions Assessment will be complete a removed from your worklist.

▼	Care Item		Last Done	Status/Due	Wed 15 Sep 10:00
Ao	Restraints Assessment	Q1H		-103m	
	Additional Precautions	Order	0	2m → 24h	

Example 2: Wound Care Instructions

1. Instructions can be added by a provider or discipline for the nurse to acknowledge on the worklist.
2. Example: Wound care instructions.

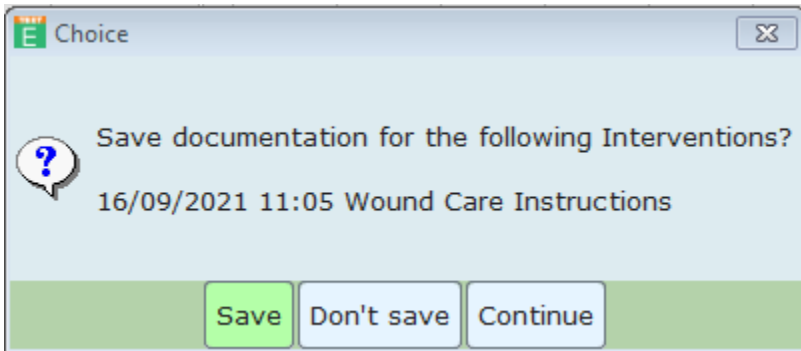
Wound Care Instructions	As Directed	0
-------------------------	-------------	---

3. Click on the column “now” and the order details screen pops up. Click the close screen once you have viewed instructions.

Order Detail

Wound Care Instructions: Transparent dressing to insertion site
 Change dressing every 3 days and PRN
 Cleanse insertion site with chlorhexidine 2% isopropyl alcohol 70% solution
 Clear dressing or bandage to site for 24 hours post IABP removal

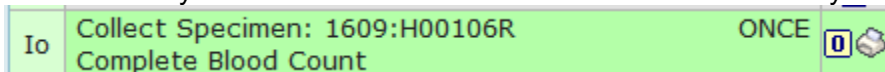
4. To clear these instructions from your worklist click the document button and press save.



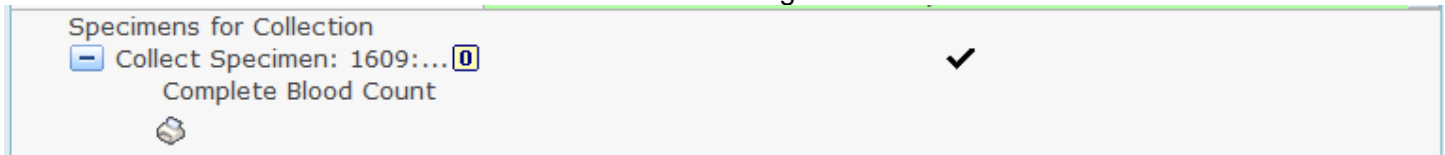
5. Press refresh. Continue same steps above (click on status column) to complete wound care instruction from your worklist when they are no longer required.

Example 3: Lab work

1. Example – Collecting a CBC order. Entering a CBC to be collected (pre-collection label) will reflex a collect specimen order to your worklist.
2. Once you have collected and sent blood work to the lab you can complete this item on your worklist.



3. Click on the document now. You will see the following screen



4. Click save and exit. These are your "I did it" orders and will automatically complete off of your worklist once you have saved (completed the collection).
5. Press refresh and this order will no longer be displayed on your worklist.