

CARE4 MODULE NAME: OM

How to view Transfer that have not been processed

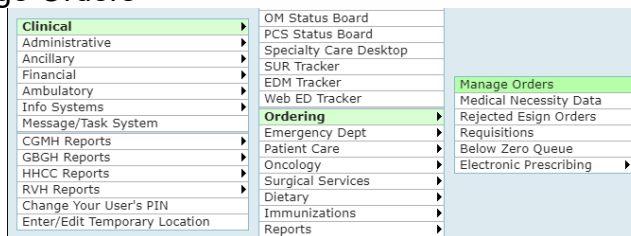
Overview

When the patient is admitted or transferred from one unit to another, the Manage Transfer is used to do an order reconciliation. If the transfer is incomplete because there is an order that does not have a decision to continue or stop, the nurse will not be able to process the transfer. The physician will need to be contacted to inform them that the transfer is incomplete.

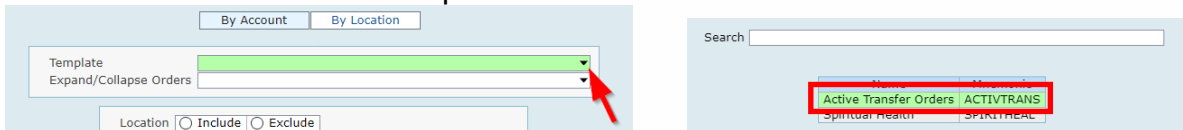
This document outlines how we can see pending transfers.

From the Main Menu

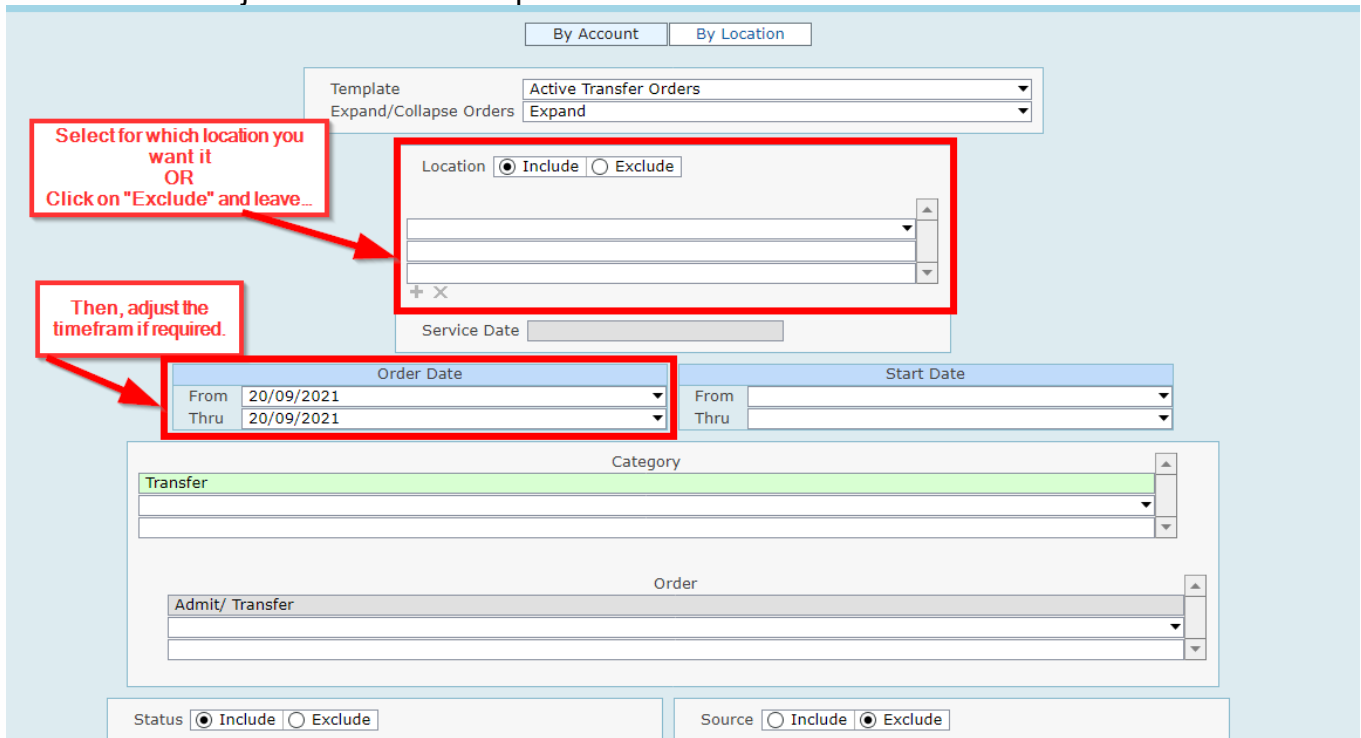
Clinical > Ordering > Manage Orders



Select the "Active Transfer Orders" template



Select units and adjust timeframe if required



Click on “Compile”

The screenshot shows a search interface with a dropdown menu set to 'Admit/ Transfer'. Below the dropdown are two filter sections: 'Status' with radio buttons for 'Include' (selected) and 'Exclude', and 'Source' with radio buttons for 'Include' and 'Exclude' (selected). At the bottom, there are buttons for 'List', 'Criteria', 'Compile' (highlighted with a red box), 'Search', and 'Find More'.

You will be provided with a list of patients that have an active “Admit/ Transfer”

0 of 3 Selected

<input checked="" type="checkbox"/>	Orders	Category	Start	Stop	Status	
<input type="checkbox"/>	Jvtc52, Training					
<input type="checkbox"/>	Admit/ Transfer Order	ADT	Mon Sep 20 12:46		Ordered	
<input type="checkbox"/>	Rvh, Wtis7-1					
<input type="checkbox"/>	Admit/ Transfer Order	ADT	Sun Sep 19 18:44		Ordered	
<input type="checkbox"/>	Surg, Happy					
<input type="checkbox"/>	Admit/ Transfer Order	ADT	Mon Sep 20 06:51		Ordered	