

CARE4 MODULE NAME: Patient Access & Bed Management

Patient Transfer

Overview

The receiving unit is responsible for transferring patients to their unit.

Use the transfer routine through the Registration Management Desktop or Bed Management Desktop to transfer the patient to appropriate room.

Registration Management Desktop

The screenshot shows the Registration Management Desktop interface. At the top, it displays the user's name (Shelli, Lohmeyer) and the date (09/26/2021 12:08). The main area contains a form for patient transfer with the following fields:

- Attending Provider: Anne Orpel Gessen
- Isolation Reason: (empty)
- Reservation Data/Time: (empty)
- Room/Bed: (empty)
- Status: (empty)
- Comment: (empty)
- Last Transfer Event: (empty)
- Date/Time: (empty)
- Old Value: (empty)
- New Value: (empty)
- * Transfer Date/Time: 07/09/2021 13:13
- Transfer From: Room 1, Bed 1, Location: ED Hold Room, Room Rate: Ward, Service: Medical
- Transfer To: RN 144, 2 North, Ward, Medical
- Transfer Reason: (empty)

On the right side, there is a vertical menu with options: Home, Msg/Task, Single Mode, Pre-Register, Register, Discharge, Bed Board, Bed Request, LMA, Discharge Bed, Discharge, Fix Event, Cancel, Inpt. Stay, View, History, Forms/Cards, EMR, and Preferences.

Bed Management Desktop

Enter the Go To Loc under Single Location of the unit you are transferring the patient from.

The screenshot shows the Bed Management Desktop interface. At the top, it displays the date (Sun Sep 26, 2021) and a "Go to Loc" field. Below the date, there are navigation buttons for Summary, Detail, Single, Location, and Service. The main area is a grid of patient assignments for the unit V.ERHOLD - Emergency, which is 24% full (14/58 [44]).

Room/Bed	Patient Name	Room/Bed	Patient Name	Room/Bed	Patient Name
BLUE-22	Test, Age 46/F	BLUE-23	Dirty	BLUE-24	Idm-Testing, Two Jan...
BLUE-27	Mis. Taylor, Sixty-Eliz ...	BLUE-28	Mis-Merge, Testone	BLUE-25	Surtest, Ashley
BLUE-32	Jackson, John	BLUE-29	Mis. Ibe, Patient-Tri Sam	BLUE-30	Guideline, Test
BLUECHAIR-C	Ready	BLUE-33	Officestaff, Surtwo	BLUE-31	Dirty
BLUECHAIR-H		BLUE-34	Mis. Test, Angela-Msgs	BLUECHAIR-A	Ready
BLUECHAIR-M		BLUECHAIR-D		BLUECHAIR-B	Ready
		BLUECHAIR-E		BLUECHAIR-F	
		BLUECHAIR-I		BLUECHAIR-G	
		BLUECHAIR-J		BLUECHAIR-K	
		BLUECHAIR-L		GREEN-35	Ready
		EDMHS-2		GREEN-36	Ready
		EDMHS-3			

At the bottom of the grid, there are buttons for Criteria and Refresh. On the right side, there is a vertical menu with options: Home, Msg/Task, Bed Board, Worklist, Single Mode, Bed Request, Process Request, Bed Reservation, LMA, Pre-Register, Register, Discharge, Pending Disch, Multi-Transfer, Transfer, Outpatient Bed, Edit, Fix Event, Rollover, Transport, Update Bed, View Acct, View Room, EMR, Occupancy, EVS Statistics, and Preferences.

