

# GL Component Values

## General Ledger Module

This tip sheet gives an overview of component value numbering methodology.

### Generic Department (GDP) Component

GDP will match OHRS account number, excluding the 7\* or 8\*, and will always be 7 digits (backfilled with zeros if needed)

MOHLTC	ONT	ACCOUNT NUMBER	ACCOUNT NAME ***** Important: Do Not Report Header (H) accounts *****
MOHLTC		7* 1 10	(AS) Administrative Services
		7* 1 10 10	AS Admin. Services - Executive Offices
		7* 1 10 10 10	AS Admin. Services - Exec. Offices – Director
		7* 1 10 10 60	AS Admin. Services - Exec. Offices – Med. Director
		7* 1 10 25	AS Admin. Services - Utilization Management
		7* 1 10 30	AS Admin. Services - Board of Trustees, Directors
		7* 1 10 40	AS Admin. Services - Public Relations
		7* 1 10 50	AS Admin. Services - Planning and Development

GDP

Exceptions are:

- Capital Project GDPs
  - o These are internal reporting only, not reported for MIS
  - o Begin with 6
- Other non-MIS reported departments will start with 999
  - o For example: Foundation 9990000

### Program (PRG) Component

Range	Site
000 to 199	Common – All sites
200 to 399	CGMH
400 to 599	GBGH
600 to 799	HHCC
800 to 999	RVH

## Asset Code (AC) and Liability Code (LC) Components

First three (3) digits will match OHRS Balance Sheet Account number

MOHLTC	ONT	ACCOUNT T	DESCRIPTION ***** Important: Do Not Report Header (H) accounts *****	COMMENTS
MOHLTC		1* 1 00	Cash	(Sum of 1*1 10 to 1* 1 90) Negative cash balances will not be accepted
		1* 1 10	Cash - On Hand for Deposit	
		1* 1 20	Cash - Petty Cash Imprest Fund	
		1* 1 30	Cash - Bank - General Purposes	
		1* 1 40	Cash - Bank - Payroll Account	
		1* 1 50	Cash - Bank - Savings Account	

Note: Where these three (3) digits are the same for both a current and non-current asset or liability:

- Current AC/LC ends with 000
- Non-current AC or long term LC ends with 001

Remaining 3 digits of the AC and LC are for additional internal reporting requirements – sequentially numbered

Range	Site
*** 000 to 199	Common – All sites
*** 200 to 399	CGMH
*** 400 to 599	GBGH
*** 600 to 799	HHCC
*** 800 to 999	RVH

## Revenue Object Code (ROC) Components

Will match OHRS secondary financial account

- Extra digits used for internal reporting requirements – sequentially assigned

MOHLTC	ONT	ACCOUNT NUMBER	ACCOUNT NAME ***Important: Do Not Report Header (H) accounts***	COMMENTS
H		1 10	REVENUE - SERVICE RECIPIENT SERVICES	Detailed accounts required
			<b>FUNDING</b>	
MOHLTC	ON	1 10 04	Funding – LHIN Quality Based Procedures (QBP)	
MOHLTC	ON	1 10 05	Funding – LHIN Health Based Allocation Model (HBAM)	
MOHLTC	ON	1 10 06	Funding - Local Health Integration Networks (LHIN)	
MOHLTC	ON	1 10 07	Funding - Cancer Care Ontario	
MOHLTC	ON	1 10 08	Funding - LHINs One Time	
MOHLTC	ON	1 10 10	Funding - Provincial MOHLTC (Allocation)	AC 8* 9 11 Operating Grants from Ministry for all sectors

Non-MIS Reporting:

- ROC will begin with 199

199*	ROC's
0000-1999	Common – All sites
2000-3999	CGMH
4000-5999	GBGH
6000-7999	HHCC
8000-9997	RVH

**Expense Object Code (EOC) Components**

Will match OHRS secondary financial account

- Extra digits used for internal reporting requirements – sequentially assigned

MOHLTC	ONT	ACCOUNT NUMBER	ACCOUNT NAME	COMMENTS
		4 10 00	****Important: Do Not Report Header (H) accounts**** Supplies – Printing, Stationery & Office	(Sum of 4 10 10 to 4 10 90) Distribute to Functional Centres
		4 10 10	Supplies – Office – Printed Forms	
		4 10 20	Supplies – Office – Paper Stocks	
		4 10 30	Supplies – Office – Printing Supplies	
		4 10 40	Supplies – Office – Duplicating Supplies	
		4 10 50	Supplies – Office – Photocopying Supplies	
		4 10 60	Supplies – Office – Microfilm	
		4 10 70	Supplies – Office – Computer Supplies	



Non-MIS Reporting:

- EOC will begin with 999

999*	EOC's
0000-1999	Common – All sites
2000-3999	CGMH
4000-5999	GBGH
6000-7999	HHCC
8000-9997	RVH