

## CARE4 Training Modalities

Training Modalities	Description
<b>Previews and Demos</b>	<ul style="list-style-type: none"> <li>• Site specific, run and organized by on-site teams (i.e., Professional Practice)</li> <li>• Training previews will be made available and demos set-up for employees to view Expanse</li> <li>• Skills Days</li> </ul>
<b>eLearning</b>	<ul style="list-style-type: none"> <li>• e-Learning material created by Curriculum/Content Developer, Build Teams, and MEDITRAIN</li> <li>• Accessed on CARE4 LMS</li> <li>• CARE4 Trainers will be available to offer support to e-Learners via email/phone or during virtual office hours.</li> </ul>
<b>Instructor-led in person sessions</b>	<ul style="list-style-type: none"> <li>• Traditional in class training delivered by CARE4 Trainer or subject matter expert</li> <li>• Sessions will be limited to the number of learners what can be in the training space based on COVID-19 restrictions.</li> </ul>
<b>Instructor-led in person labs</b>	<ul style="list-style-type: none"> <li>• Combination of hands-on learning and in-person training to compliment e-Learning</li> <li>• These will be led primarily by CARE4 Trainers and occur on-site at each hospital.</li> </ul>
<b>Instructor-led Virtual Sessions</b>	<ul style="list-style-type: none"> <li>• Scheduled sessions on Teams led by a Trainer or subject matter expert to support end users with module specific training</li> </ul>
<b>Manuals, Tip sheets, FAQs, Videos</b>	<ul style="list-style-type: none"> <li>• Training materials created and posted within the LMS and intranet to support end user groups</li> <li>• Required video content will be created using CARE4 resources led by the CARE4 Communications Lead</li> </ul>
<b>Drop-in Sessions or Virtual Office Hours</b>	<ul style="list-style-type: none"> <li>• Drop-in sessions will support employees who may have questions on a particular component of the solutions (virtual/in-person)</li> </ul>
<b>One on one sessions</b>	<ul style="list-style-type: none"> <li>• Elbow to elbow support for those employees who are struggling with other training modalities and Expanse.</li> <li>• Most prominent during Go-Live</li> </ul>
<b>Self-Directed Learning - Practice activities</b>	<ul style="list-style-type: none"> <li>• Self-directed learning in the Expanse Training Environment staff will have access to navigate the Expanse System on their own for self-directed learning</li> </ul>
<b>Superusers</b>	<ul style="list-style-type: none"> <li>• Superusers are available to assist users with navigation of the Expanse system for 2 weeks after go-live - 24hrs/day</li> </ul>